

Crowmarsh Gifford Primary School  
Acceptable Internet and ICT use for Pupils



We use computers, the Internet and ICT equipment at school for learning. These rules will help us to be fair to everyone and to keep everyone safe.

- I will only enter a website that my teacher has said I may use. I will ask permission to enter any other website.
- I will not download any files without permission from my teacher.
- I will not copy any work from the Internet and use it as my own.
- I will only use my own log-in and I will not share my log-in details with anyone. I will always log-off when I have finished with a computer.
- I will not look at or delete any files belonging to someone else.
- I will not bring a USB stick into school. I can use my school email to send documents to myself for use in school.
- I will only email people that I know or that my teacher has approved. I will ask permission before opening an email from someone that I do not know.
- Any emails that I send will be polite and sensible. When sending an email, I will not give my home address or phone number and I will never arrange to meet someone that I do not know.
- I will not go on chat rooms or social network sites e.g. Facebook in school. Any home access must be responsible and I must consider how my comments could make other people feel.
- If I see anything on a website that I am not happy with I will tell the teacher immediately.
- I know that the school can check the Internet sites that I have visited. I understand that my computer files and email can be monitored.
- I will not deliberately cause any damage to school computers or ICT equipment.
- I understand that if I deliberately break these rules, I could be stopped from using the school network, computers, Internet, email and ICT equipment.

Name of pupil \_\_\_\_\_ Class \_\_\_\_\_

I understand these rules and I agree to follow them at all times.

Signed \_\_\_\_\_ Date \_\_\_\_\_

As parent or guardian, I agree to support these rules and I understand that if he/she does not follow these rules, Internet/ computer access will be removed and I will be informed.

Parent/ guardian signature \_\_\_\_\_ Date \_\_\_\_\_