

## Crowmarsh Gifford Primary School PTA Minutes

**PTA Minutes from: September 25, 2018**

The meeting was called to order by Flick Hermsen at 7:30pm

### **In attendance**

Flick Hermsen (Chair) Becs Wilkes (Vice-Chair) Emma Thomas (Secretary)  
Mel Cornut (Treasurer) and Sarah Lowe (Assistant to Treasurer)

Caroline Rowley, Catherine Richmond, Anne Churchill, Dawn Bevan, Aimie Bagshaw-Hobbs, Kelly Cox, Rebecca Wilson, Sarah Higgs, Michelle Reynolds, Giovanna Mazzapioda, Jo Morton, Sarah Lowless, Mary Zu, Rebecca Crossingham, Helen Hendy, Ursula Kuustuann, Aiofe Morley, Tania Rowley, Angie Govan,

Flora Barton (Head)

### **Introduction**

Opening of meeting, introduction of board to all attendees.

### **Mr. Hannigan.**

Helen Hendy spoke on behalf of parents and staff to remind us all that Mr. Hannigan is retiring and that a card is in the office to be signed. Agreed that attendees would sign card during meeting. PTA committee confirmed that we have a 'Thank you' fund and proposed that a contribution of £50 was put forward from the PTA for his collection.

VOTE – all in favour and agreed.

Action for BW: Request that all Class Reps send reminders to each class via Facebook class page to prompt more signatures from families for Mr. Hannigan's retirement card.

## Thames Run

Helen Hendy spoke regarding the Thames Run to confirm that her husband, Bob Hendy, is Race Director from this year. The Thames Run is actioned alongside our biggest fundraising event; The Summer School Fete. With 500+ runners, it is a huge fundraiser which raises much needed funds for the school PTA as well as Style Acre, a local Crowmarsh charity. All monies raised are split equally between the two charities. The Thames Run Committee meets approximately once a month from November onwards, organising the coordination of the event. Long standing members, who no longer have children at the school, have now stepped down. More volunteers are needed, and we need to reach out to school families to help where possible. Many different roles available, marshalling, standing at a check point, clearing the course, putting up/taking down signs to name but a few. More information will follow via the school newsletter.

## Budget for 2018/2019

FH confirmed the agreed PTA spend for this academic year, as per the votes to agree in our final PTA meeting of last year. Additional information on certain spends, as below:

- **Class Spend (educational):** Mrs Barton confirmed that each class would like to put their money to class books, linking to 'Reading for Pleasure' within the school.
- **Class Spend (Christmas):** Mrs Barton confirmed that each KS group would like to 'pool' their funds together to do a KS1 events, and a KS2 event and requested approval from the PTA.

VOTE – all in favour and agreed.

- **Gardening Club:** Plans for the Year from Anna Franklin distributed and read by attendees. Potential dates for a 'Gardening Weekend' whereby the school gardens would be open, and the garden open for parents/carers to come and help.
- **Cooking:** Mrs Garland (TA) and Mrs. Hewer (parent) have now taken over cooking within the school from Mrs. Bun the Baker. This will result in longer lessons for the children, and the food studies will now compliment the class topic, Literacy and Maths fully integrating into the school school curriculum. Mrs, Barton read out a letter from Mrs. Hewer, with an overview of plans, alongside a request for additional equipment to ensure our children have the right tools, in good condition, to get the most from their cookery lessons. The estimated costs were given to the PTA for a vote.

VOTE – all in favour and agreed.

Queried how the funding for the ingredients would be arranged. To be reviewed for costs, and vote for PTA funding will be held at next meeting once details firmed up.

- **Holiday Camp:** Flick Hermsen is continuing to investigate the possibility of running this. If able to set up, proposed to run for the last 3 days of the Christmas holiday. If successful, then a week in the summer holidays would be a possibility. Planned costs would be £30 per day, £75 if booking your child in for the 3 days. This will depend on volunteers being able to help (their child/children would not be chargeable on days they helped)

Query raised if pre-school aged children for siblings would be invited. To be looked into as insurance/ratios would need to be investigated further.

- **Book Fair:** Confirmed that PTA were unable to help in this instance due to time constraints. Advised that we would vote at next meeting to see if this would be a PTA fundraising event in the future once more details are known about how much is raised (books for the school) in comparison to how much time is needed from parent/carer volunteers. Query about perhaps linking with Year 6 to help.

However, Ursula Kuustuann (Class R parent) confirmed that she would help in this instance for the Book Fair w/c 01/10/18 on Mon, Weds and Thurs am and pm.

Action: FB to liaise with Ursula and arrange, and staff to cover the remaining slots.

- **Theatre Trip/Visit:** Jungle Book production that was held at school was a great success. Mrs. Barton requested funding from PTA to cover costs. Historically this has been done before, but wasn't documented when we voted in June for planned support for the 2018/2019 year.

VOTE – all in favour and agreed.

Discussed if future theatre visits could be supported by the PTA. Agreed that we would review in further detail to vote for at next meeting as we already support the school Christmas theatre trip in December.

## **Governor Rep**

Jo Morton (Class 1 parent) was introduced to attendees. Proposed that Jo could perhaps speak at next meeting to go into a little more detail about the School Governor role, and how that feeds into the school.

## **Year 6 “Grow your £1”**

FH had seen an initiative for Y6 children to ‘grow their £1’. Example of the school was a class 45 year 6 children were given a £1 from the PTA, and they grew their £1s into over £1,000 of funds raised for the PTA! To be considered to see if an option for our children in Y6.

## **PTA Meetings**

Planned for the following dates:

16/10/2018

15/01/2019

05/03/2019

30/04/2019

11/06/2019 – Final and AGM.

## **Give as you Live/Easy Fundraising**

Need to publicise more. Can easily raise extra funds for the PTA just by ordering online via one of these websites.

Action – FB to request inclusion into Newsletter. BW to liaise with Class Reps.

## **Summary of Actions:**

<b>Who</b>	<b>Action</b>
Flora Barton	Book Fair – liaise with Ursula regarding assistance to cover slots on Mon, Weds and Thurs. am and pm.
Flora Barton	Food Funding – costs for cooking needed. Mrs Garland and Michelle Hewer to look into and advise before next meeting to vote on PTA funding help.
Flora Barton and Becs Wilkes	Give as you Live/Easy Fundraising. Information to be publicised more via Newsletter and Class Facebook Pages.

**Next Meeting**

Motion to adjourn was made at 8:35pm and was passed unanimously.

Next meeting will be on 16/10/2018 7:30pm at Crowmarsh School Hall.